



# Amateur Sports Adult Soccer Teams, Leagues & Associations Optional Coverages Supplemental Request Form

This supplemental is valid for effective dates from 3/1/23 through 2/29/24

Please retain a copy of this form for your records.

GENERAL INFORMATION

Named insured (as it appears on your certificate of insurance): \_\_\_\_\_

Policy number (as it appears on your certificate of insurance): \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact name: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Cell: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

PREMIUM CALCULATION

Please check the optional coverage(s) you are seeking:

Notes:

- You must submit this request form prior to the effective date needed
- Coverage will be made effective the day after this request form and payment are received by us, or on a later date that you may specify
- Coverage must follow the same commercial general liability coverage option purchased for your team, league or association for Hosted Tournament and/or Premises Liability for Sports Fields Optional Coverages
- Hosted Tournament coverage is only available if Option 1 or Option 2 is purchased
- Premiums are 100% fully earned and non-refundable upon inception
- All participants must sign a waiver

**HOSTED TOURNAMENT OPTIONAL COVERAGE**

Hosted tournaments are those you organize and operate that include participants who are not members of your club or team. Hosted tournaments must be 3 days or less in duration.

Event name: \_\_\_\_\_

Event date(s): \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ Event hours: \_\_\_\_\_ A.M./P.M. to \_\_\_\_\_ A.M./P.M.

Location: \_\_\_\_\_

Sport type: \_\_\_\_\_ Age group: \_\_\_\_\_ Total spectator attendance: \_\_\_\_\_

Options	Hosted Tournament Rates/Premium Calculation per Tournament <small>This option is only available with CGL Options 1 or 2</small>
Option 1 \$1,000,000 CGL Limit \$1,000,000 PLL Limit \$10,000 Med Pay with \$1,000 corridor deductible	<input type="radio"/> \$ 4.37 X _____ = \$ _____ (A) <div style="text-align: center; font-size: small;"># of non-rostered participants      Hosted Tournament Premium (\$400.00 minimum premium applies)</div>
Option 2 \$1,000,000 CGL Limit \$500,000 PLL Limit Med Pay Excluded	<input type="radio"/> \$ 2.33 X _____ = \$ _____ (A) <div style="text-align: center; font-size: small;"># of non-rostered participants      Hosted Tournament Premium (\$350.00 minimum premium applies)</div>
Other _____	<input type="radio"/> \$ _____ X _____ = \$ _____ (A) <div style="text-align: center; font-size: small;"># of non-rostered participants      Hosted Tournament Premium</div>

**Sexual Abuse Liability Coverage OR Abuse, Molestation or Harassment or Sexual Conduct Defense Cost Reimbursement**

Coverage is contingent upon underwriting review and approval of the following questionnaire.

1. Does your organization currently have employees, volunteers or independent contractors?  Yes  No  
The term "Volunteers" means someone, including parent volunteers, who exerts control over or supervises participants.
2. Have any claims, allegations or charges of abuse, molestation or sexual misconduct been made against you or your organization or anyone working on behalf of your organization?  Yes  No  
If yes, please explain: \_\_\_\_\_
3. Are you aware of any occurrences that could lead to a claim?  Yes  No  
If yes please explain: \_\_\_\_\_
4. Do you, your organization or sanctioning/governing body have written procedures in place regarding the prevention and mitigation of abuse, molestation or sexual misconduct?  Yes  No  
If yes:
  - a. Do the procedures require that known or suspected abuse incidents must be reported to law enforcement?  Yes  No
  - b. Are written procedures provided or available to each employee, volunteer, independent contractor or sanctioning/governing body member?  Yes  No
  - c. Does your written plan include reasonable procedures to limit one-on-one interactions between a minor and an adult (who is not the minor's legal guardian) to those that are observable by another adult and within an interruptible distance, except under emergency circumstances?  Yes  No
5. Please complete the following questions regarding employee, volunteer, or independent contractor screening controls used by your organization.

OPTIONAL COVERAGES PREMIUM CALCULATIONS

Please Complete All Questions <small>The term "Volunteers/Independent contractors" in the following questions means someone who exerts control over or supervises participants.</small>	Employees (Check Here if No Employees <input type="radio"/> )	Volunteers/Independent contractors (Check Here if No Volunteers/Independent contractors <input type="radio"/> )
Are employee/volunteer applications required? If yes, does the application include questions about whether the individual has ever been convicted for any crime involving physical violence or sex related offenses? If yes and applicant checks yes, do you reject the applicant?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No
Are background checks provided by a third party vendor/service? If yes, do you reject an applicant with any history of physical violence or sex related offenses?	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Yes <input type="radio"/> No

Please complete the following Please explain any "No" responses to questions asked in #5: \_\_\_\_\_

6. Calculate premium:

<input type="radio"/> <b>Option 1 – Sexual Abuse Liability (loss adjustment expense within limits)</b> \$1,000,000 aggregate / \$250,000 per occurrence limit					
CGL Program Option Purchased (check/calculate only one)	Rate	X	Total # of Players/Participants	=	Premium
Option 1	\$ 1.30	X		=	\$ _____ (B) (\$150.00 minimum premium applies)
Option 2	\$ 1.24	X			
Option 3	\$ 1.04	X			
Other: _____	\$	X			
<input type="radio"/> <b>Option 2 – Abuse, Molestation, Harassment or Sexual Conduct Defense Cost Reimbursement \$100,000 limit</b>					\$100.00 (B)

**EQUIPMENT & CONTENTS**

TO AVOID A CO-INSURANCE PENALTY, YOU MUST INSURE 100% OF THE REPLACEMENT COST OF YOUR EQUIPMENT AND CONTENTS FOR ALL OF YOUR LOCATIONS.

**Step 1: Fill in the values to determine your total replacement cost amount for ALL locations**

Individually list any items with values over \$5,000

	Value
_____	\$ _____
_____	\$ _____
_____	\$ _____

**Provide values for categories below**

(DO NOT include those values already shown above)

Sports equipment (such as balls, uniforms, pads, helmets, netting)	\$ _____
Field maintenance equipment (such as lawn mowers, grooming equipment)	\$ _____
Concession stand equipment, excluding products (such as popcorn, hot dog and soda machines)	\$ _____
Portable storage units (not permanent structures)	\$ _____
Misc. equipment - please describe _____	\$ _____
_____	

**Total replacement value for all location(s)** (add all lines above) \$ \_\_\_\_\_

**Step 2: Complete ONLY if your replacement cost value is over \$100,000**

1. Please describe the building type your equipment is stored in (e.g.: frame or fire resistive warehouse)  
\_\_\_\_\_
2. Do you have a security system in place?  Yes  No
  - a. If yes, please describe: \_\_\_\_\_
3. Is any other operations, besides your own, or equipment of others stored in the same facility in which you store your equipment?  Yes  No
  - a. If yes, please describe: \_\_\_\_\_
4. Please attach a complete inventory list with values of each item

**Step 3: Calculate premium**

(If total calculated premium is less than the minimum premium, the total premium due is the minimum premium)

Equipment & Contents Premium	
<input type="radio"/> <b>My total replacement value is between \$1 - \$10,000</b> (\$250 deductible will apply) $$.03 \times \$ \underline{\hspace{2cm}} = \$ \underline{\hspace{2cm}} \quad \$ \underline{\hspace{2cm}} \text{(C)}$ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>Total Replacement Value</span> <span>Equipment &amp; Contents Premium (\$100.00 minimum premium applies)</span> </div>	
<input type="radio"/> <b>My total replacement value is over \$10,000</b> (A \$1,000 deductible applies to values from \$10,001 - \$100,000 and a \$2,500 deductible applies to values over \$100,000) $$.026 \times \$ \underline{\hspace{2cm}} = \$ \underline{\hspace{2cm}} \quad \$ \underline{\hspace{2cm}} \text{(C)}$ <div style="display: flex; justify-content: space-between; width: 80%; margin: 0 auto;"> <span>Total Replacement Value</span> <span>Equipment &amp; Contents Premium (\$100.00 minimum premium applies)</span> </div>	

**PREMISES LIABILITY FOR SPORTS FIELDS OPTIONAL COVERAGE**

This coverage provides premises liability coverage for those organizations that are a not-for-profit organization and own, operate or are responsible for a sports field(s) on a 24 hour basis and do not rent, donate or lease the field(s) to other organizations.

Effective date needed: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Are you a not-for-profit organization?  Yes  No

Do you rent, donate or lease the field(s) to other organizations?  Yes  No

Physical address for sport field(s): \_\_\_\_\_

Address City State Zip

Options	Premises Liability for Sports Fields Rates/Premium Calculation				
Option 1 \$1,000,000 CGL Limit	<input type="radio"/> \$ 12.71	X	_____	=	\$ _____
	\$ 50.00	X	Acreage	=	\$ _____
			# of fields		\$ _____ (D) Premium = greater of two totals
Other _____	<input type="radio"/> \$ _____	X	_____	=	\$ _____
	\$ _____	X	Acreage	=	\$ _____
			# of fields		\$ _____ (D) Premium = greater of two totals

**Complete this section if you require additional certificates listing a facility, property owner or similar third-party as an additional insured on your policy. Provide a separate request for each additional certificate needed.**

**Note: Please request all additional insureds needed for this policy term. Additional insureds from the expiring policy term will not be automatically renewed.**

1. When is this certificate needed? : \_\_\_\_/\_\_\_\_/\_\_\_\_

2. This certificate is for:  Hosted Tournament Coverage  Equipment & Contents/Inland Marine Coverage (if applicable)  
 Premises Liability for Sports Fields

3. What is the additional insured's relationship to you?  Owner/manager/lessor of premises (facility or venue)  
 Sponsor  Co-promoter  Lessor of equipment/contents (liability)  Loss Payee (equipment/contents)  
 Other (please identify/explain): \_\_\_\_\_

NOTE: The certificate holder will automatically be an Additional Insured for an Owner/manager/lessor, Sponsor or Co-Promoter relationship

4. Certificate holder/additional insured name: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

5. Does the certificate holder/additional insured require any special wording or endorsements?  Yes  No

If yes, check all that apply:  CG2026  Primary  Waiver of subrogation

Other (please explain): \_\_\_\_\_

**NOTE: If you are not sure, please attach a copy of the insurance requirements/instructions you've received.**

6. For specific events: Date(s) of event/activity: \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_

Hours of event/activity: \_\_\_\_\_ A.M./P.M. to \_\_\_\_\_ A.M./P.M.

Type of event/activity: \_\_\_\_\_ Name of event/activity: \_\_\_\_\_

Location of event/activity: \_\_\_\_\_

7. For Loss Payee: Type of equipment (please describe): \_\_\_\_\_

Replacement cost value: \_\_\_\_\_

**The most common delay in certificate processing is caused by providing partial or incorrect name and/or instructions. Please check your request carefully before submitting.**

<b>TOTAL OPTIONAL COVERAGE PREMIUM</b>	Hosted Tournament Premium:	\$ (A)
	Sexual Abuse Liability Premium: <input type="radio"/> Defense Reimbursement Only OR <input type="radio"/> Liability Coverage	\$ (B)
	Equipment and Contents Premium	\$ (C)
	Premises Liability for Sports Fields Premium:	\$ (D)
	<b>Total Premium Due</b> (add all lines above)	\$

**COSTS ARE 100% FULLY EARNED AND NON-REFUNDABLE/NON-TRANSFERRABLE ONCE COVERAGE BEGINS.**

**COVERAGE IS CONTINGENT UPON RECEIPT OF AN  
APPROVED AND COMPLETED SUPPLEMENTAL FORM AND FULL PAYMENT.**

**NO COVERAGE WILL BE DEEMED IN EFFECT UNTIL ACCURATE PAYMENT AND FULLY COMPLETED  
SUPPLEMENTAL FORM ARE RECEIVED BY THE COMPANY OR REPRESENTATIVE.**

**CANCELLATIONS/CHANGES CAN ONLY BE MADE BY THE NAMED INSURED.**

## PAYMENT OPTIONS

Submit completed supplemental and payment to:

Applicant business name: \_\_\_\_\_ Effective date: \_\_\_\_\_

**PAY BY ACH (Bank Account): THIS OPTION IS ONLY AVAILABLE FOR PURCHASES MADE 15 DAYS OR MORE PRIOR TO THE EFFECTIVE DATE**

- **E-mail** info@sportsinsurance-kk.com
- or
- **Fax** 1-260-459-5105

I (we) authorize K&K Insurance Group to initiate a single electronic debit from the account shown below and have attached a voided copy of the check.

Name on Bank Account: \_\_\_\_\_ Bank Name: \_\_\_\_\_

Draft Amount : \$ \_\_\_\_\_  Checking, or  Savings

Bank Account Routing/Transit Number\* \_\_\_\_\_ Bank Account Number\* \_\_\_\_\_

\*See below for an explanation of where to locate these two sets of numbers on your bank check.

\_\_\_\_\_ Date: \_\_\_\_\_

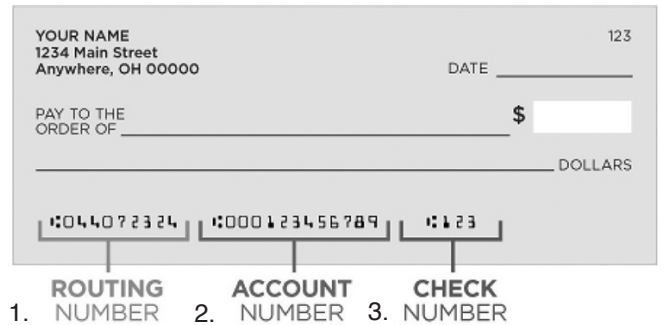
Authorized Signature(s) - (Not required if authorization by phone by K&K)

\_\_\_\_\_ Date: \_\_\_\_\_

Authorized Signature(s) - (Not required if authorization by phone by K&K)

**EXPLANATION OF CHECK NUMBERS**

1. Bank Routing/Transit Number - This is a nine digit number separated by a bar and a colon |: 123456789 |:
2. Account Number - This number may appear as the second, first or third series of numbers. Please read carefully.
3. Check Number - Matches number in the upper right corner of check. NOT REQUIRED FOR ACH.



**PAY BY CHECK:** (Payable to K&K Insurance Group)

- **Mail**
  - Regular Mail
  - K&K Insurance
  - Amateur Sports RPG Program
  - P.O. Box 2338
  - Fort Wayne, IN 46801-2338
- Overnight Mail
- K&K Insurance
- Amateur Sports RPG Program
- 1712 Magnavox Way
- Fort Wayne, IN 46804

**PAY BY CREDIT CARD:**

- **Fax only** 1-260-459-5105
- VISA  MASTERCARD  DISCOVER  AMERICAN EXPRESS

Card number: \_\_\_\_\_

CSC # (card security) code: \_\_\_\_\_ Expiration date: \_\_\_\_\_

I authorize K&K Insurance Group, Inc. to charge my payment to my credit card in the amount of \$ \_\_\_\_\_

Print name (as on card): \_\_\_\_\_

**Cardholder signature:** \_\_\_\_\_

Cardholder phone number: (\_\_\_\_) \_\_\_\_\_

FATCA Notice: Please go to Aon.com/FATCA to obtain appropriate W-9.